

### Discharge Summary Check List

- Discharge Diagnosis clearly stated
- Other diagnoses
- Brief presentation (2-3 sentences) of reason for hospitalization:
  - Full HPI when the discharge diagnosis is unclear
- Problem based format – include under each problem as needed:
  - Pertinent normal and abnormal findings on physical exam
  - Pertinent normal and abnormal lab results
  - Procedures and results
  - Complications in the hospital
  - Active medical problems at discharge
- Functional status and mental status
- Discharge medications using reconciled med list that has been reviewed with patient and clearly specifying:
  - New medications
  - Medications discontinued
  - Medications continued with dose changes
  - Medications continued unaltered
- Pending test results and how to get them (phone number for lab, medical records, etc)
- Follow-up appointments
- Services ordered, if any (home care, home oxygen, etc)
- CC (copy) to primary care provider and pertinent specialists, if any